



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		S.P.M.TATYASAHEB MAHAJAN ARTS AND COMMERCE COLLEGE, CHIKHLI, DIST.BULDANA
Name of the head of the Institution		Dr. Subhash Dnyanba Gawhane
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07264242075
Mobile no.		9850314885
Registered Email		spmtmchikhli@gmail.com
Alternate Email		mmkswati6@gmail.com
Address		Deendayal Nagar, Chikhli Dist.Buldana.443201 (M.S)
City/Town		Chikhli
State/UT		Maharashtra
Pincode		443201

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kedar Anant Thosar
Phone no/Alternate Phone no.	07264242075
Mobile no.	9921755350
Registered Email	spmtmchikhli@gmail.com
Alternate Email	mmkswati6@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://spmtmchikhli.ac.in/pdf/AOAR_Report_2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://spmtmchikhli.ac.in/pdf/annual_budget.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.00	2004	03-May-2004	02-May-2009
2	B	2.23	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	27-Nov-2018
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Zero	Zero	Zero	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC promoted the teachers to publish more research papers. IQAC suggested survey and workshops for students IQAC monitored the first surveys in the year 201819 IQAC emphasized activities of environment awareness

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
7. To conduct some activity about women empowerment	Premarriage awareness workshop has been conducted.

6. To Start centralized SMS system for better communication with students and parents	Centralized SMS system for better Communication with students and parents has been started. It has proven very fruitful.
5. To conduct Environmental Awareness Programme.	A number of activities have been conducted in Chikhli, Kolara & Palaskhed as part of Environmental Awareness Programme.
4. To conduct surveys on social issues.	Surveys on social issues have been successfully conducted.
3. Alumni meets and Restructuring of Alumni Committee.	Not done.
2. To conduct workshop for students.	Workshops for students have been conducted. Participation of students is encouraging.
1. To continue existing activities.	All existing activities have been Continued.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Council</td> <td>17-Dec-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Council	17-Dec-2019
Name of Statutory Body	Meeting Date				
College Development Council	17-Dec-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	10-Jan-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Use of office Software and using SOUL Software for Library Management				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

So far as curriculum designing is concerned, it is designed by the university and colleges are expected to follow the same with slight liberty of implementation. Colleges have of course space to enrich it by adding some new innovations helpful for the students. Ours is an undergraduate college where two streams Arts and Commerce are run. We strive to make effective delivery of the university syllabi by preparing annual plans of teaching. We maintain teaching plan diaries. In diary, teachers make plan of the year, half year month and week. Annual plan includes unit tests, seminars, education tours, guest lectures and effective use of ICT. To make teaching learning process effective feedback of the students, parents and stake holders is taken. Achievers are hailed before all with proper prizes. Teaching faculty also aims to excel in academic growth. More than 80% present of the teachers are Ph. D., 6 Ph. D supervisors. Some of the teachers have worked on board of studies. Presently, one teacher is on senate and university management council. To make learning enjoyable and interesting supporting courses like Bridge Course in English help them understand English. At the same time we aim to address on cross cutting issues relevant to grader, environment, human values and ethics. In short, every case is taken to implement university designed syllabi smoothly with some changes needed locally. There is a little scope of internal subject flexibility in Arts stream and Commerce too, but we try to give the best possible in available condition.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
BCom	A Survey of GSTIN holder merchants about GST System in Chikhli Taluka	81
BA	Participation of Women in Gramsabhas conducted under Grampanchayat in Chikhli Taluka	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Taking the vision, mission and objectives of the institute into consideration, we plan to fulfill them. Since ours is a rural area college of arts and commerce streams, we have to pay more attention on the basic needs fulfillment. Students who do not become eligible for medical, engineering and B.Sc. take admission to these streams. It means, ours is the last choice. So naturally we have to cope with the available stuff. IQAC aims to fulfill the needs of students by obtaining their feedback through different ways. Feedback of the students, learning in college, alumni and parents is taken, analyzed and action is taken to make this learning fruitful. The questionnaires are designed in such a way that covers teaching, learning process, library, campus, canteen and other facilities available in the college. Space is also given for suggestions. We get good response from the concerned that helps us update existing system. Seminars in the class make us aware of the students' understanding. Parents' meeting and their written and oral feedback makes us satisfied. Alumni also suggest and appreciate the efforts taken by teachers and institute. Recently, a situation is emerging in Arts Commerce faculty. We have observed that these students are not interested in doing additional things. Except a few, their most important priority is part time job and if possible, attaining ATKT (Allowed to keep term) Thus, we are not able to utilize the feedback in a proper way for development of the students.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	TY	120	0	65
BCom	SY	120	0	80
BCom	FY	120	0	70

BA	TY	120	0	37
BA	SY	120	0	18
BA	FY	120	0	101
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	372	0	14	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	3	1	0	13
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

14 Teachers selected 3 students each as mentor. So 42 Students were mentored. In this year, the system was at primary level, so the scheme is to be developed in two - three years.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
372	14	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Balkrushna Sakharam Ingle	Assistant Professor	D.Litt., University of Asia
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	3	Semester 6	24/05/2018	03/08/2018
BCom	2	Semester 4	24/05/2018	03/08/2018
BCom	1	Semester 2	24/05/2018	03/08/2018
BA	3	Semester 6	24/05/2018	03/08/2018
BA	2	Semester 4	24/05/2018	03/08/2018
BA	1	Semester 2	24/05/2018	03/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Previous system has been continued in this academic year. Honest effort to adhere to this system and calendar was done.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As per University Academic Calendar, the college adheres for conduct of Examination and other activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://spmtmchikhli.ac.in/pdf/po.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	TY	19	11	57.89
2	BCom	TY	41	22	53.65
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://spmtmchikhli.ac.in/pages/sss.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor	2018	UGC	125000	0

Projects				
Students Research Projects (Other than compulsory by the University)	2018	Commerce, Economics, Political Science	100000	10000
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Awareness of IPR Policy in Higher Education	Dr.P.H.Barad	National Level	24/04/2019	Best Research Papers Award
Adrash Teacher Award	Dr.P.U.Gawai	National Level	05/09/2019	Best Teacher
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Library	2	4.3
International	English	2	3.2
International	Commerce	12	3.2
International	Economics	3	3.2
National	Phy. Edu.	1	4.5

National	Engilsh	1	3.2
National	Commerce	6	4.2
National	Economices	4	3.2
National	Marathi	5	2.3
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Engilsh (Dr.K.A.Thosar) Member, Editorial Board in Text Books	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	0	0
Resource persons	0	3	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guidance for Library Development in Shivaji College, Chikhli	Dr. P.H.Barad	No grant, Honorary work done	60
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shri Shivaji Science Arts College, Chikhli	15/03/2019	The Exchange of Faculty for benefit of bothe institutions.	90
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26059	2345601	509	183390	26568	2528991
Journals	43	20000	0	0	43	20000
e-Journals	1	5700	0	0	1	5700
Others (specify)	25	5000	0	0	25	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	42	1	42	42	1	5	1	10	5
Added	0	0	0	0	0	0	0	0	0
Total	42	1	42	42	1	5	1	10	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Procedure and policy is implemented to maintain and utilize physical, academic and support facilities. The Link of the same has been attached.</p> <p>http://spmtmchikhli.ac.in/pdf/4.4.2%20Information.pdf</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Prizes and Scholarships	68	26080
Financial Support from Other Sources			
a) National	GOI	237	330596
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course in English	01/08/2018	20	English Dept. of the College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	Competitive Exam Guidance and Career Counselling	200	250	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
- - - - -	0	0	- - - - -	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	16	B.Com	Commerce	-	M.Com, MBA
2018	17	B.A.	Humanities	-	M.A, B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramurals	College	90
Annual Gathering	College	184
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	NIL	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a healthy tradition of students' participation in various activities of the college. In the year 2018-19 a formal students' council was not formed. The reason being uncertainty about the elections of students' council in the Maharashtra state, delay and then policy not to conduct the elections. Yet, we formed committees of the active students under the guidance of related teachers. Two important and big cultural events viz 'Dahihandi" and Annual General Gathering have been successfully arranged with the co-operation and active participation of the selected student representatives. 'Dahihandi" is a festival of celebrating birth of Lord Krishna. In Maharashtra it is a religious as well as social festival. In the gathering every competition took place with co-ordination and conduction by students. Students have been nominated on administrative committees like Anti Ragging Committee, Anti Sexual Harassment of Women Committee, Students' Grievance Redressal Committee etc., students' informally, too, meet the in charge teachers for minor issues. List of programmes and Activities conducted with assistance of students :- 1) Dahihandi Competition - 4 September, 2018 2) Mahatma Gandhi Birth Anniversary week - village, cleaning, college campus cleaning, poster display on theme of cleanliness, save environment rally, elocution competition, lecture on peace-the prosperity of nation and street play on cleanliness campaign. 3) Annual General Gathering - 24,25 January , 2019.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

46000

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This year, following two practices have been observed for decentralization and participative management. 1) Freedom to Departments to decide workload and conduct activities:- As part of decentralization, the Principal has offered full freedom to all Departments to decide their workload distribution and to conduct varied activities. The Principal keeps information of the decisions of the Departments. The Principal keeps the updates, promotes and guides the teachers to conduct the activities in effective way. 2) Freedom to Committees for routine functioning as well as to conduct activities:- As part of overall development of the students some committees have been formed. In addition, there are some committees as per the guidelines of UGC and state government. To

facilitate effective and timely functioning, these committees are offered freedom to decide the dates, guests, subjects etc. in all their activities. Wherever needed and possible, students are included in committees or invited to share their opinions, in the decision-making process. As team leader, the Principal takes review of the functioning. The Principal with his presence in maximum activities and guidance leads towards successful implementation of the policy and activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Before the academic sessions began the teachers as per the action plan decided in the presence of management, visited the villages. The teachers were asked to arrange meetings with the villagers and organize the counseling sessions for the villagers with respect to the higher education of their children, especially girls. They were also given pamphlets regarding college information courses in the college for further education, as most of them were found reluctant about higher education. Despite this, the institution adopted the policy of first come first serve basis. The reservation policy is also adopted to give admission to the students. The students of outstanding achievement are given preference and the rules of university are also observed.
Industry Interaction / Collaboration	The institution has given autonomy to the Principal regarding this activity. The Head of the Commerce department, with prior permission of the Principal conducted the industry visit, to Ellora Forge Ltd Aurangabad on 5th Feb. 2019.
Human Resource Management	For internal administration of college thirteen committees have been formed and an action plan is taken from these committees. The institution manages its work with the available human resources. For the technical purposes the mechanics are called with whom an agreement for the maintenance and repairing is done. The procedure for appointment is observed as per the regulations of UGC and rules of Govt. Of Maharashtra and SGBAU, Amravati.
Library, ICT and Physical Infrastructure / Instrumentation	Books and ICT equipments are purchased as per need. Infrastructural

	up gradation is done as per necessity.
Research and Development	Management encourages supports the research activities in the college. The teachers are advised to publish their research papers in national level, international level, and peer reviewed impact factor journals. The teachers, who are awarded Ph.D. or M. Phil degree, if any, are felicitated by the management at the end of every session.
Examination and Evaluation	The institution endeavors to undertake more evaluation methods for students' assessment. Moreover, adequate material for conduction of the internal two Unit Tests Prelim examination is also provided. Successful students are felicitated and failure students are counselled as well as their parents are also communicated. The teachers are supported for activities to be undertaken for the evaluation of the students.
Teaching and Learning	The management has always inspired the teachers for the optimum use of ICT tools in their teaching and learning process. Feedback from principal and students are taken by the management with respect to the teaching learning process in the college. The management staff members have declared cash prizes for the meritorious students. Management takes 'Review Meeting' of the staff and the issues about the teaching and learning process are always discussed.
Curriculum Development	Since the college has to adopt the syllabus prescribed by the University, the institution has little scope for curriculum development. The management always wishes supports to start or to introduce new courses or programmes. Dr.K.A. Thosar (English) is a member of Board of Studies. He contributes in his capacity in curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	-
Administration	Many activities of the office have been computerized in near future, we shall maximize the computerized system in college office
Finance and Accounts	Partially equipped Computerized methods are followed to keep tracks and records of all finances of the college.

Student Admission and Support	Messages and short messaging services are also used to inform and notify students about different academic and official activities. The teaching faculty has also created whatsapp groups to post updates and news related to academic and official activities.
Examination	The question papers in university examinations are downloaded and online prints are done in college. The marks of internal practical examinations are filled online by college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	N.A	N.A.	N.A	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	09/10/2018	14/10/2018	06
Refresher Course	1	29/10/2018	21/11/2018	24
Refresher Course	1	21/08/2018	10/09/2018	21
Refresher Course	1	16/07/2018	08/08/2018	24
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Credit Society Croup Insurance First Aid Ambulance Service Emergency Blood Supply Medical Reimbursement Claim	Cooperative Credit Society Group Insurance Medical Reimbursement Claim Ambulance Service First Aid Health Check up Camp Emergency Blood Supply	Students' Aid Fund Students' Insurance Scholarships, free ships, EBC, PTC concessions Health Check up Camp Earn and learn scheme Cash prizes to meritorious students Best library user Award Emergency blood supply Ambulance Service Rs. 5000/- to gold medallist by the Alumini to NCC cadets.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Management takes yearly review of financial position of the organization. Institution conducts internal and external financial audits regularly. Internal audit is conducted every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.A.	0	N.A
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Only Parent Meets are arranged and feedback is collected from them.

6.5.3 – Development programmes for support staff (at least three)

0

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Survey by students. 2) Emphasis on research by students. 3) ICT based teaching.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Pre-marriage Awareness Programme	15/02/2019	15/02/2019	123	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10 of the power requirement of the college is met by the renewable energy sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	0
Ramp/Rails	Yes	3
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2018	0	0	01/08/2018	14	Bridge Course in English	Poor base of English Language	24
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Counduct for students and Teachers	14/06/2018	<p>Every year, code of conduct for students is published through prospectus of the college. The students are asked to come to college campus in uniform and identify card. Majority students follow this instruction. If not, the teachers first enquire informally. Then the students are given some time to obey the instructions. Otherwise their parents are orally informed. No student is allowed to appear in the internal examinations, without uniform. At times, teachers give financial assistance to needy students to purchase their uniform. This process continues throughout the academic session. Librarian takes all care to offer the facilities of the library only to students wearing their identity card. Disciplinary committee, too, is asked by the principal to look after code of conduct for students. The latest code of conduct for teachers has been prepared by the parent institute before 05 years. The principal of the college takes care of the follow up of this code of conduct. Evaluation of the</p>

teachers is also done by management, on the base of annual report of obeying and following this code of conduct by the teachers.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college planted more trees in the campus this year. 2. Plastic things are prohibited in the campus. The campus is made plastic free. 3. Solar lamps are installed in the major corners of the college office. 4. LED bulbs and LED tube lights are installed for energy conservation. 5. Orientation and awareness programmes are organized on environment conservation for the awareness of the students and the staff. 6. Roof water harvesting has been done in the campus. 7. Wednesday is observed as 'No Vehicle Day' in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2. Best practice - 1 Academic Feedback, Students' Workshop, Survey, Study :-
 In academic area we have enlarged the academic feedback activity. In the academic year 2016-17 and 2017-18 we started presentation by students in the classroom. We are also conducting a university level workshop for Commerce and Economics students. This activity has been channelized in this academic year.
 An addition has also been done in the above said activities. In the year 2018-19, we discussed about academic and social study by students under able guidance of teachers. So, three surveys and study were discussed and finalized in the staff meeting. All the three research activities have been successfully completed by the concerned teachers and students. So, now the academic best practice has been widened. Syllabus oriented activity, is now curricular, co-curricular and research oriented. In the year 2018-19, again, more than 200 students participated at least once in the academic feedback activity. In the third consecutive year of the activity around 10 students have performed very well in their presentation. They have expressed their happiness and gratefulness towards their teachers for conducting this activity. Two workshops one, of Commerce and other of social subjects in Humanities have been successfully arranged in this year. Total students participated in these workshops. The students presented their papers in the workshops. This activity now has got routine and students are not afraid of presenting their papers. At the same time, they learn basics of research while preparing their papers. Survey/study Study on three topics has been done by students under the guidance of respective teachers. Reports of the study activity have been prepared by teachers promoting participation of some active students. Such activity will prove beneficial for the development of students. Best Practice - 2 Better Environment Project :- Environment change is fact that brings about many ups downs in the life of human being by affecting the life in one or their form. Not only in big cities but also in countryside the hazardous effect of air pollution can be seen easily. The purity of air has decreased to its dangerous level which is the major problem to be pondered over seriously. In this complex juncture of environment pollution it becomes necessary to aware the people living either in cities or in villages. So, these all damages of environment would cause in disturbing the life cycle of the all animate and inanimate being

the same college. One of the credible institution tries to fine the way for the betterment of human being and the nature, by trying ets level best to bring this sensitive matter to the common men women in villages with the help of different means like, street plays, songs announcement of languor so, college with the help of these means of entertainments awake the people towards the responsibilities of nurturing and preserving the environment. The people living in the villages have the tremendous impact of religion and its cult over them. So, the college finds the war of involving people in this movement by taking reclosed to the hymns, songs (religious) of the great Saints like Saint Tukaram, Kalidas, Saint Ramdas. Mostly, the lines of Saint Tukaram "Vruksh Valli Amha Soyare Vanchare" give the immense affinity towards nature and tress. The literature helps to create awareness in the minds of people. Also, the examples of Anna Hajare Popatrao Pawar who provided cattle grazing and chopping down the trees in this area are the unique activates. On the basis of above all examples, college is seeking its ways by offering its service in the villages, specially the adopted villages like the ideal village Kolara, Palaskhed Sapkal, Dhodap etc. The tree plantation programs have been carried out in these villages. In this activities many types of ideas came into reality e.g. Typing the sacred thread to the trees, planting and adoption of trees by the students studying in the library of the concerned village, even the villagers celebrated the 'Vrukhsa Bandhan' program me on 27 the August, 2018 march in favor of tree plantation, cleanliness drive, street plays etc., The objective of this awareness program me in this project are as follows: 1) To take help of villagers in tree plantation program me and its preservation by telling tem its importance. 2) To increase the participation of college students in tree plantation program me at Chikhli and Kolara. 3) Religions institutions, Environment religions importune of trees are told to make the tree plantation a focus point. 4) To plant and nature the big species of tress like Banyan, Pipal at the place of religious institution, temple. govt. offices etc. 5) To inculcate the importance of prohibition of chopping down the trees, cattle grazing. To stop people from cutting the trees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://spmtmchikhli.ac.in/pdf/7.2.%20%20%20Best%20Practice%20%E2%80%93%201%20%20202.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The two best practices show performance of the institution regarding vision priority and thrust.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To continue existing activities. 2. To conduct workshop for students. 3. To conduct surveys on social issues. 4. To conduct various Environmental Awareness Programmes. 5. To regularize centralized SMS system for better communication with students and parents. 6. To submit proposals to start B.Sc. and M.Com Courses to Sant Gadge Baba Amravati University Amravati. 7. To submit proposals to various agencies for Major and Minor Research Project. 8. To begin centre for Distance Education of Maulana Azad National Urdu University, Hyderabad. 9. To promote staff to join MOOC courses.

