Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**S.P.M.TATYASAHEB MAHAJAN ARTS AND COMMERCE COLLEGE, CHIKHLI, DIST.BULDANA**
Name of the head of the Institution	**Dr.Subhash D.Gawhane**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07264242075**
Mobile no.	**9850314885**
Registered Email	**spmtmchikhli@gmail.com**
Alternate Email	**gawhanesubhash121@gmail.com**
Address	**Deendayal Nagar,Chikhli Dist.Buldana.443201 (M.S)**
City/Town	**Chikhli**
State/UT	**Maharashtra**
Pincode	**443201**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr.Kedar A. Thosar**
Phone no/Alternate Phone no.	**07264242075**
Mobile no.	**9921755350**
Registered Email	**spmtmchikhli@gmail.com**
Alternate Email	**thosar.kedar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://drive.google.com/file/d/1Hw7o75EKhYSs5x3ThdbsmkK-91LbgrID/view?usp=sharing

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://drive.google.com/file/d/1qLdPthia-rIAw-8ASVgEPApj2VtDJrBK/view?usp=sharing

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.23**	**2015**	**11-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC

27-Nov-2018

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Feedback from three stakeholders collected	30-Dec-2020 1	25
Timely Submission of IQAC Report	28-Feb-2020 1	1
Regular Meeting of IQAC	30-Jun-2020 1	25

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Better Environment in campus. 2. Increase in research inclination among some students. 3. Continuation of discipline in campus. 4. Continuation of various activities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To promote staff to join MOOC Courses	Staff has been promoted for MOOC Courses. Four courses have been successfully completed. Some online courses have been done in pandemic period, by some teachers.
To begin centre for Distance Education of Maulana Azad National University Hedrabad	Centre for Maulana Azad National University Hyderabad had begun. It has started its functioning.
To submit proposal to various agencies for Major and Minor Research Projects.	Proposals have been submitted for Major Research Projects. Response for the same is awaited till now, due to Covid-19 Pandemic.
To submit proposal to start B.Sc. and M.Com. courses to Sant GAdge Baba Amravati University, Amravati	Proposals to start B.Sc. and M.Com. courses have been submitted to Sant Gadge Baba University, Amravati. Due follow-up is done, but due-to technical problem it is pending.
To regularize centralized SMS system for better communication with students and parents	Centralized SMS system for better Communication with students and parents has been regularized. It is warking smoothly and proved very effective for quck and correct communication.
To conduct various Environmental Awareness programmes	Some programmes on Environmental Awareness were conducted.
To conduct surveys on social issues	A survey by History Department has been successfully conducted.
To conduct surveys on social issues	Workshops for students were planned in the month of March, 2020. But due to Pandemic Situation of Covid-19 our plan was thwarted.
To continue existing activities	All existing activities have been continued, except student workshop
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Council	10-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	**2020**
Date of Submission	**15-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Use of office Software and using SOUL Software for Library Management**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

So far as curriculum designing is concerned, it is designed by the university and colleges are expected to follow the same with slight liberty of implementation. Colleges have, of course, space to enrich it by adding some new innovations helpful for the students. Ours is an undergraduate college where two streams Arts and Commerce are run. We strive to make effective delivery of the university syllabi by preparing annual plan of teaching. We maintain teaching plan diaries. In diary, teachers make plan of the year, half year, month and week. Annual plan includes unit tests, seminars, education tours, guest lectures and effective use of ICT. To make teaching- learning process effective feedback of the students, parents and stake holders is taken. Achievers are hailed before all with proper prizes. Teaching faculty also aims to excel in academic growth. More than 80% present of the teachers are Ph. D., 6 Ph. D supervisors. Some of the teachers have worked on board of studies. Presently, one teacher is on senate and university management council. To make learning enjoyable and interesting, supporting courses like Bridge Course in English help them understand English. At the same time we aim to address cross cutting issues relevant to gender, environment, human values and ethics. In short, every care is taken to implement university designed syllabi smoothly with some changes needed locally. There is a little scope of internal subject flexibility in Arts stream and Commerce too, but we try to give the best possible in available condition.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	**0**	**Nil**	**0**	**0**	**0**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	**0**	**Nill**
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	22	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Bridge Course in English (Subject Related) 30 hours.	01/08/2019	22

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History, Env. Sci.,	23
BCom	Env.Sci.,	47

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

There is no formal system to analyze the data obtained through the feedback. Three types of feedback are taken by the college. The concerned committees discuss about the important points of the feedback which need tobe paid attention to. Those points are discussed with the Principal informally. Out of these, some points are discussed in staff council meeting. General strategy and plan are prepared. Then, the plan is implemented by the staff.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	NIL	360	172	172
BA	NIL	360	94	94

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	266	0	14	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	4	7	2	1	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
266	14	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	14	1	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nill	Nill	Nill	Nill

BA	Nill	II / 2020	Nill	Nill

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the university norms, 80:20 semesterwise pattern is implemented. For the effective and transparent internal assessment, college takes every care to do it transparently. College conducts Unit Test exam, Seminars, Home Assignments, Viva, GD. Workshops, etc. After conducting Unit Tests, teachers discuss Performance of the students in the class individually. Every care is taken to make slow learners understand their mistakes and for the advanced learners, special guidance is given. If any student is not happy with his result, he may reach to the department of examination or concerned teacher to get satisfied. College promotes students for healthy academic competition by giving 80 Award or such kind of incentives in the form of scholarships and prizes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared at the beginning of every academic year. The department of internal examination takes every care to make the programme simple, transparent and easy to follow. At least 15 days (Before the examination) time table is displayed on notice board and students are informed in the classes. All the teachers prepare internal examination question papers and keep it confidential. Examinations are conducted seriously and its evaluation is done as per the norms and papers are given back to the students in the classes. Then the feedback and opinion of the students about internal assessments is orally taken. Teachers try to satisfy any problems if arise regarding evaluation. Even then, if any student in not happy with the clarification of the teachers, he is allowed to meet principal or concerned department. Concerned authority demands clarification of the same from the concerned teacher in time bound and efficient way. Generally, all this process is done orally and few grievances are there.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://spmtmchikhli.ac.in/pdf/po.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCom	Nill	58	33	56.89
Nill	BA	Nill	32	12	37.50
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	30	Principal	0.1	0.1

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Awareness of Intellectual Property Rights	Library and Information Research Center	11/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nill	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	01	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	5.0
National	Marathi	14	5.0
National	Economics	13	5.0
National	History	1	5.0
National	Commerce	11	5.0
National	Physical Education	1	6.2

| National | Library Information Science | 2 | 4.0 |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nill	0	00	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nill	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	9	4	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Gram Panchayat Palaskhed	8	90
AIDS Awareness	Primary Health Centre Chikhli	4	70
Gender issues	NGO College	2	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

Social Contribution	Sant Gadge Baba National Award	Nill	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Various	Swachha Bharat	1	90
NSS	Primary health Gentre Chikhli	AIDS Awareness	4	70
NSS	NGO	Gender issues	2	50
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guidance for Library Development in Shri Shivaji Science Arts College, Chikhli	Dr.P.H.Barad	00	60
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nill	Nill	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shri Shivaji Science Arts College, Chikhli	15/03/2019	The Exchange of Faculty for Benefit of both Institutions	90
Maharashtra Industhial Development Board Govt. of	22/10/2019	Job Business opportunity to students.	80

Maharashtra			
English Department shri Shivaji Science Arts College, Chikhli	18/07/2020	Faculty Exchange for research	20

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	0.76

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Nill	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
e-Books	26568	2528999	260	40567	26828	2569566
Journals	29	12500	30	12500	59	25000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidt	Others

							h (MBPS/ GBPS)	
Existing	45	33	0	10	1	5	7	10	0
Added	0	0	0	0	0	0	0	0	0
Total	45	33	0	10	1	5	7	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
300000	335593	100000	67577

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college has established system and procedures for use and maintenance of various physical, academic and support facilities available in the institution. Different committees, Faculty members and non-teaching staff members as well as the heads of various departments work in close co-ordination with the college administration to ensure the optimum utilization of these resources. Feedback from the students and other stakeholders is taken into consideration for the improvement and upgradation of infrastructure and other facilities. All these systems and procedures can be summed up as follows :- 1. Our time-table committee makes sure that all classrooms, seminar halls are utilized in an optimum way. 2. The Library is looked after by the Library Advisory Committee. This committee takes care of upgradation and maintenance of the library. The library staff issues books, journals, periodicals and access to electronic resources to the students, faculty and staff members. 3. Issues related to hardware and software update and antivirus subscription are addressed on call basis. 4. Cleanliness on campus is ensured with help of staff and students. The Campus Enrichment Committee takes care of the plantation and water conservation. NSS volunteers also participate in activities like carrot grass eradication. 5. The Director of Physical Education has the responsibility to ensure the optimum use of the playground and other sporting facilities. 6. We provide our infrastructure to NGOs for various programmes of national and social welfare. 7. Major part the college premises is under CCTV, Vigilance. 8. We have provided special room for the Y.C.M.O.U. center.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships Prizes	65	33350
Financial Support from Other Sources			
a) National	Government of India Scholarships	151	413243
b)International	00	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	00

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Exam. Guidance Career Counselling	266	266	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

enrolling into higher education				admitted to
Nill	**0**	**00**	**00**	**00**

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	**0**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Sports Competition	**College**	**125**
Cultural Activities like Drama Various Cultural Activities	**College**	**110**

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	**02**	**National**	**Nill**	**Nill**	**00**	**Ku.Ruchika Dilip Mehetre, Swapnil Kashinath Suradkar**

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a healthy tradition of students' participation in various activities of the college. In the year 2019-20 a formal students' council was not formed. The reason being uncertainty about the elections of students' council in the Maharashtra state, delay and then policy not to conduct the elections. Yet, we formed committees of the active students under the guidance of related teachers. Two important and big cultural events viz 'Dahihandi" and Annual General Gathering have been successfully arranged with the co-operation and active participation of the selected student representatives. 'Dahihandi"is a festival of celebrating birth of Lord Krishna. In Maharashtra it is a religious as well as social festival. In the gathering every competition took place with co-ordination and conduction by students. Participation of students in not limited only in various activities. From the session 2018-19 on words we have formed some new committees, and reframed some. We have student representatives in following new committees :- 1. Anti Ragging Committee 1 student of first year. 2. Women Anti Sexual Harassment Committee 3 girl students. 3. Students Grievance Redressal Committee 4. IQAC 1 student. 5.

Student Council. (Ad hoc for Annual General Gathering) 58 students. In addition, all subject study circles have Council or Working Committee of students. At around 40 students work as office-bearers and members in these committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

110

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college is run by Shikshan Prasarak Mandal, Chikhli and the management body of our institution has members from various sectors of the Society. According to the vision, the management is keen on providing quality education and equal opportunities to all the sections of the society. The key decisions about the college are taken by our governing body. We also have College Development Council (CDC) to take decisions on certain issues. The above two councils always guide the principal and IQAC for college development and to implement future strategies by giving them freedom. The above councils completely run as per UGC Regulations and Maharashtra Public Universities Act 2016, prepared by state government, following deliberations with all the stakeholders in the field of higher education as well as educationists. The Management plays an important role in decision-making process. While taking such decisions management discuss with teaching, non-teaching staff and former students of the college. Following mechanism is in place for ensuring this : Governing Body : The Governing Body of the institution takes policy decisions. Members of the Governing Body are elected from the life members of the parent trust Shikshan Prasarak Mandal. Principal is the ex-office member of the Governing Body. One member each form teaching and non-teaching staff is elected to the Governing Body for five years. College Development Council : According to the Maharashtra Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the teaching, non-teaching staff and students are represented on the CDC. The Principal : The Principal is the executive head of the institution. He is authorized to take decisions regarding financial matters, appointments, punitive actions, admissions etc. is accordance with the policy matters decided by the GB and the CDC. The Internal Quality Assurance Cell : The IQAC is headed by the Principal and run by the Coordinator who is selected from among the faculty members. Due representation is given to faculty members, non-teaching staff members, students and external experts. This year, IQAC has been reframed with representation of teachers well-acquainted with ICT and other new trends. Heads of the Departments : Heads of the various teaching departments look after the regular teaching and research in their departments and address various issues of the students, faculty and staff.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Books and ICT equipments are purchased as per need. Infrastructural up gradation is done as per necessity.
Human Resource Management	For internal administration of college thirteen committees have been formed and an action plan is taken from these committees. The institution manages its work with the available human resources. For the technical purposes the mechanics are called with whom an agreement for the maintenance and repairing is done. The procedure for appointment is observed as per the regulations of UGC and rules of Govt. Of Maharashtra and SGBAU, Amravati.
Curriculum Development	Since the college has to adopt the syllabus prescribed by the University, the institution has little scope for curriculum development. The management always wishes supports to start or to introduce new courses or programmes. Dr.B.H.Barad (Library Sci.) Dr.B.S.Ingle (Business Econocics) are members of Board of Studies. They contribute in their capacity in curriculum development.
Teaching and Learning	The management has always inspired the teachers for the optimum use of ICT tools in their teaching and learning process. Feedback from principal and students are taken by the management with respect to the teaching learning process in the college. The management staff members have declared cash prizes for the meritorious students. Management takes 'Review Meeting' of the staff and the issues about the teaching and learning process are always discussed.
Examination and Evaluation	The institution endeavors to undertake more evaluation methods for students' assessment. Moreover, adequate material for conduction of the internal two Unit Tests Prelim examination is also provided. Successful students are felicitated and failure students are counselled as well as their parents are also communicated.

	The teachers are supported for activities to be undertaken for the evaluation of the students.
Research and Development	Management encourages supports the research activities in the college. The teachers are advised to publish their research papers in national level, international level, and peer reviewed impact factor journals. The teachers, who are awarded Ph.D. or M. Phil degree, if any, are felicited by the management at the end of every session. There is a research centre of five subjects (ENG, MAR, HIS, Comm, LIbrari Sci.) for Ph.D.in the college
Industry Interaction / Collaboration	The institution has given autonomy to the Principal regarding this activity. The Head of the Commerce department, with prior permission of the Principal conducted the industry visit.
Admission of Students	Before the academic sessions began the teachers as per the action plan decided in the presence of management, visited the villages. The teachers were asked to arrange meetings with the villagers and organize the counseling sessions for the villagers with respect to the higher education of their children, especially girls. They were also given pamphlets regarding college information courses in the college for further education, as most of them were found reluctant about higher education. Despite this, the institution adopted the policy of first come first serve basis. The reservation policy is also adopted to give admission to the students. The students of outstanding achievement are given preference and the rules of university are also observed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Use of various E resources is now being done by the college. Yet, much more is to be done.
Administration	Many activities of the office have been computerised. In near future, we shall maximise the computerised system in college office.
Finance and Accounts	Partially equipped computerised methods are followed to keep tracks and records of all finances of the college.
Student Admission and Support	Messages and short messaging services

	are also used to inform and notify students about different academic and official activities. The teaching faculty has also created whatsapp groups to post updates and news related to academic and official activities. In the Covid 19 pandemic situation, various IT, virtual modes have been effectively used by the college to be in contact with students.
Examination	The question papers in university examinations are downloaded and online prints are done in college. The marks of internal practical as well as university examinations are filled online by college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop for Quality Improvement	Workshop for Quality Improvement	28/07/2019	28/07/2019	15	11
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Short-term Course on E-Content Development	1	28/05/2020	03/06/2020	7
NAAC Assessment and	4	21/05/2020	26/05/2020	6

Accreditation (FDP)				
ICT Tools for Effective Teaching Learning (FDP)	1	11/05/2020	16/05/2020	6
Managing online classes and co-creating Moocs (FDP)	1	25/04/2020	06/05/2020	12
Comprehensive e-learning to e-Training guide for Administrative Work. (FDP)	1	25/05/2020	05/06/2020	12
Managing online classes Co-Creating Moocs:2.0 (FDP)	1	18/05/2020	03/06/2020	17
Economic Growth Development (FDP)	1	01/01/2020	31/03/2020	56
Short Term Course on Personality Development (Management)	1	17/06/2019	22/06/2019	6
NSS Orientation.	1	05/08/2019	11/08/2019	7
Introduction to Japanese Language and Culture (FDP)	1	01/07/2019	31/10/2019	84

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
4	3	4

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institution regularly conducts internal and external financial audits. Internal Audits are carried out by our chartered accountant every year before 31 July. External Financial Audit is carried out by the auditors of the office

of the Joint Director for Higher Education, Amravati region at a time of their choice. The details of internal and external financial audit of our institution carried out in the last year are as follows : Sr. No. Date Type of Audit Auditor Mechanism for 01 30 June 2020 Internal Period 2019-20 Pariod 2011-12 to 2017-18 External Audit. Shri Bhagwan Nagwani The Principal, the Office staff members settle any queries.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Honr. Vice President, Shri N.D.Rajput	0.25	Student Development

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6.4.3 – Total corpus fund generated

0.25

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Management Body
Administrative	No	Nill	Yes	Management Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Workshop for students (Research) , 2. SMS System for communication with students and parents., 3. To increase use of ICT in teaching -learning , evaluation and research.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Survey by History Department	01/07/2019	01/01/2020	31/01/2020	8

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Instituiton is very much environmental conscious. For some years we are observing No Vehicle Day in campus. We have continuously done some significant work in tree plantation in our campus as well as a nearby adopted village Kolara. In last three years, we have done some effort to replace old tube lights and fans. We have installed solar unit for electricity and it is in use. Thus, these initiatives have proved to be some fruitful steps in this regard.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Scribes for examination	Yes	4
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	24/08/2019	1	Dahihandi	Nill	175
2019	1	1	02/09/2019	7	Ganeshutsav	Nill	166
2020	1	1	08/01/2020	8	NSS Camp	Nill	125
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus 2019-20	01/07/2019	In the overall sacramental atmosphere of the college, one can see the harmony of conduct, thought and rites. Along with the education without allowing

intolerance through cultural social and sports programmes we try to create moral values among the students such as secularism, freedom, equality, brotherhood and justice. In order to perpetuate that system, collective Dahihandi Mahotsav, Shri Ganesh Utsav and many programmes are implemented. Social harmony is manifested through various linguistic or religious attire, fashion shows etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Various Birth and Death Anniversaries	10/06/2019	30/06/2020	295

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.No Vehicle Day, 2. Tree Plantation, 3. Use of LED Bulbs Solar Energy. 4. Cleanliness in campus, 5. Minimum Use of Plastic and promotion to eco-friendly material. 6.Reuse of one side blank paper.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices :- 1. Academic Feedback : In academic year 2019-20, we have enlarged the Academic Feedback activity. We have started this activity in the year 2016-17 and it continues till this year. We started presentation on various topics which is learn in classroom with help of power point presentation by student to get real feedback of teaching in various subjects. In the year 2019-20, more than 230 students participated at least once in the Academic Feedback activity. In the fourth consecutive year of the activity around 43 students have performed very well in their presentation. They have expressed their happiness and gratefulness towards their teachers for conducting this activity. Survey / Study : To know local history and rich heritage and culture in our district and to know the working systems of local bodies (Grampanchayat) in Panchayat Raj system, this is in a real sense an applied studies in the faculties of social studies i.e. History, Political Science Economics. Such study has been done on three topics by students under guidance of Head of Department and respective teachers in concerned subjects. Dr.Suresh Malshikhare (Dept of History) and Dr.Nagesh Gaikwed, Dr. Dilip Mahajan, Vijay Wakode took initiative for good Quality Research work. Students visited to places and observed and collected authentic data of conserned topics. Topics are as follows : 1. Heritages Culture : Temples in Chikhli Taluka. 2. Women participation Village Local Bodies(Grampanchyat) 3. Survey of Impact of GST on Local Traders in Chikhli Tahsil. Report of the study activity has been prepared by teachers with promotion and participation of some of active students. We are hopeful that such activity will prove beneficial for the development of students. 2. Environment Awareness Drive Change in

environment / climate today is the reality of today's world. We already know that this change can affect human life. In urban as well as in rural area we notice that the pollution level is at its height. We notice polluted atmosphere in urban and rural areas. In such situation our college always tries to create awareness among people through various activities such as street show, drama, songs etc. The college has taken due advantage of the teaching of thes saints in our society and their message to protect the environment has been communicated to the society by our college even in 2019-20 as per our strength and commitment. Saint Tukaram said " ¾ÖéõÖ¾Ö»»Öß †Ö´Æüß ÃÖÖêµÖ¸êü " . Through the literature of kalidas , Saint Ramdas Swmi always encouraged people to implement various schemes of government in rural areas, as well as neighboring ares. In the session 2019-20 we have continued to plant 107 in our adpoted village Palaskhed Supkal and in Adarsh gaon Kolara (Ideal village). The purpose and aim of such environmental program are as follows :- 1. By telling the importance of environment and tree plantation try to take the help and encourage the villagers/citizens. 2. Students Participation in various tree plantation programme. 3. Try to plant more trees by telling the importance of trees in religion, in religious ceremony. 4. To plant trees in religious institutions in government places and also in personal place. 5. Try to stop cutting down the trees. 1. Our college NSS unit planted 50 trees in Kolara, Palaskhed and Dhodap. The governing body of grampanchayat sarpanch, upsarpanch and other member always take care of these trees. Todays 80 plant / tree are growing and in well condition. 2. On the occasion of Rakshabandhan (03/08/2020) student of our college with the help of villagers of kolara they gave a massage of tree plantation and also told how to take care of ourselves in Covid-19 situation through street ploy. Villages also gave positive response to us. We also got a good response of our management principal, teachers and also students. 3. Date 1 July 2019 we have also planted trees in our college area with the help of NSS department. For this programme principal and all staff members were present.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://drive.google.com/file/d/1EtSdXYn8641qdlqpjEw5ienAFhMG10bc/view?usp=sharing

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

'Vidya Param Daivatam' is the motto of our parent institute and the college. So, all the members of the teaching and non-teaching staff do every effort to continue efforts of 'Vidya daan Regular lectures, regular examinations and tests are important tools to achieve this goal. To maintain 'Sanskharaas', morning prayer the 'Pasaaydaan' of Sant Dnyaneshwar, programmer of Birth and Death Anniversaries of great people are the tools, used throughout the academic year. An effort to continue informal system of communication is done. Even in administration, many discussions, decisions are done informally. This helps to avoid stringent system and to increase bonding among the staff members.

Provide the weblink of the institution
https://drive.google.com/drive/folders/15z3EgfaPl92KekU-Aw_0lN3idhP6fWFu?usp=sharing

8.Future Plans of Actions for Next Academic Year

1. To Continue existing activities, 2. To conduct Workshop for students, 3. To conduct surveys on social issues, 4. To conduct various Environmental Awareness Activities., 5. To submit new proposals and do follow-up to already submitted

major and minor research projects., 6.To organize online state or national
Webinars, Workshop, FDPs etc.

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Webinars, Workshop, FDPs etc.